

NASHUA **ARTS** COMMISSION

MINUTES OF A MEETING OF THE NASHUA ARTS COMMISSION

February 11, 2020
City Hall Auditorium

Members in attendance: Lindsay Rinaldi, Jennifer Annand, Sara Caesar, Judy Carlson, John Egan, Alison Isaksen, Marc Thayer

Absent: Tina Cassidy, Paul LaFlamme,

Also present: Amy DeRoche NAC Admin, Elizabeth Lu Aldermanic Liaison

Called to order: 8:07 am

1. Minutes: Motion was made by John and seconded by Alison to approve the January minutes. Motion carries

2. Communication: Members of the commission have been invited to the Meri Goyette Luncheon on April 19th. Formal invitations will be sent out soon.

3. Old Business:

- Membership update (see attached)

- Policy & Procedures (see attached). The working group will send the completed policies to Amy and Lindsay. They would like a page added to the NAC website where all the policies can be found.

4. Public Comment: None

5. New Business:

- Workshops (see attached)

- Grants (see attached) Judy will prepare the award letters this year and include a critique of the applications. The grants evaluation committee will review the letters before they are sent. The letters will be ready by the March 10th meeting

*Motion was made by John and seconded by Judy to accept the grant awards as presented by the evaluation committee as is. Motion carries.

-PAC update – Lindsay reported that the fundraising deadlines are being voted on Wednesday by the board of alderman to extend the bond for an additional 18 months. There is a request for a written public statement with general information about the PAC. Judy will bring the request to the capital campaign committee.

*Motion was made by John and seconded by Judy to adjourn. Motion carries 9:08am



Lindsay Rinaldi <lindsay.rinaldi@nashuacms.org>

Meri Goyette Luncheon

3 messages

Rebecca Fredrickson <rfredrickson226@gmail.com>

Mon, Feb 3, 2020 at 12:21 PM

To: derochea@nashuanh.gov

Cc: Lindsay Rinaldi <Lindsay.rinaldi@nashuacms.org>

Hello Amy,

I would love it if you could share the following information about this year's Meri Goyette Luncheon and Art Awards with the Arts Commission. A formal invitation is in the process of being designed.

The event will take place at Sky Meadow Country Club on Sunday, April 19 at 11 am. The theme will be "Rock Around the Clock" ***A Tribute to the Fabulous Fifties.***

Our next planning meeting will be held on February 11 at 6:30 pm at Panera on Amherst Street Nashua. All are welcome!

Thanks!

Rebecca Fredrickson

Meri Goyette Luncheon and Art Awards

Project Manager

603-566-1393

DeRoche, Amy <derochea@nashuanh.gov>

Mon, Feb 3, 2020 at 12:25 PM

To: Rebecca Fredrickson <rfredrickson226@gmail.com>

Cc: Lindsay Rinaldi <Lindsay.rinaldi@nashuacms.org>

Thanks. I'll make sure we let the NAC know the date/time at the next meeting

Amy DeRoche

Hunt Memorial Building Administrator

Nashua Arts Commission Admin

derochea@nashuanh.gov

603-594-3661

From: Rebecca Fredrickson [mailto:rfredrickson226@gmail.com]**Sent:** Monday, February 03, 2020 12:22 PM**To:** DeRoche, Amy**Cc:** Lindsay Rinaldi**Subject:** Meri Goyette Luncheon

CAUTION: This email came from outside of the organization. Do not click links/open attachments if source is unknown.

[Quoted text hidden]

Lindsay Rinaldi <lindsay.rinaldi@nashuacms.org>

Mon, Feb 3, 2020 at 12:36 PM

To: "DeRoche, Amy" <derochea@nashuanh.gov>

Cc: Rebecca Fredrickson <rfredrickson226@gmail.com>

NASHUA **ARTS** COMMISSION

2/4/20

Membership Report

Submitted by: Lindsay Rinaldi, Chairman

Goal: Keep all available Nashua Arts Commission seats filled by commissioners who would like to be actively involved in Nashua arts projects on a regular basis

Current Commissioners:

Total Available Seats: 13 (Does not including Aldermanic Representatives)

Jennifer Annand (Expires Feb 2021)

Alison Isaksen (Expires April 2020)

Judith Carlson (Expires April 2020)

Tina Cassidy (Expires Sept 2021)

Sara Ceasar (Expires April 2022)

John Egan (Expires Sept 2022)

Paul Laflamme (Expires April 2020)

Lindsay Rinaldi (Expires April 2021)

Marc Thayer (Expires April 2022)

Elizabeth Lu (Expires Dec 2021)

Shohanna Kelly (Aldermanic Alternate Expires Dec 2021)

Rachel Rendina (Term expired Jan 31, 2020)

The Nashua Arts Commission currently has 4 Open Seats

Suggested New Commissioners Conditionally Approved by The Mayor*:

**Conditionally approval based on the successful submission of materials by nominated commissioners*

Chris Boncoddio, Flipside Image Works

Submitted by: Jennifer Annand

Shaunae Nolet, City Arts Nashua

Submitted by: Judy Carlson

Keith Weirich, Artistic Director of Peacock Players

Submitted By: Marc Thayer

Steve Ruddock, Owner of Riverwalk Music Café

Submitted By: Marc Thayer

Summary of Action:

Lindsay Rinaldi met with Mayor Donchess on Thursday, January 30th to review the current terms of existing members and reinforce the importance of keeping all available Nashua Arts Commission seats filled by commissioners who would like to be actively involved in Nashua arts projects on a regular basis. Ms. Rinaldi shared the recommendations provided by current commission members.

Lindsay Rinaldi will contact each person above to notify them of their nomination for a seat on the Nashua Arts Commission. New commissioners will be appointed after the successful submission of materials (requested by the Mayors Office) and appointment by the Board of Aldermen.

NASHUA **ARTS** COMMISSION

Policy and Procedure Workgroup Report

To: Nashua Arts Commission

From: Policy and Procedure Workgroup chair Jennifer Annand

On Behalf of: Judy Carlson and John Eagan

January 30th, 2020

The sub committee met January 28th at the Hunt Memorial Building.

Our findings were:

We identified a need to help the public more aware of how to work with us.

Recommendations are:

Edit and then publish the following links on the city's website, under the Nashua Arts Commission:

- Presenting at an Arts Commission Meeting

- Arts Commission Bylaws

- Arts Commission Endorsement

- The Grants Process

 - Guidelines

 - Cycle

 - Reporting after awarded

 - Policy on out-of-cycle awards

- Public Art Criteria

- Artwork on City Property

 - Call to Artists

 - Project Plan

 - Guidelines

We plan to work on this at future workgroup meetings.

NASHUA **ARTS** COMMISSION

Report: Workshops Working Group

February, 11th, 2020

Submitted by: Sara Ceasar, Chair of Workshops

Tina and Sara met on Friday 1/31 to talk about marketing our upcoming talk by Ginnie Lupi at Nashua Public Library scheduled for April 1. The doors will open at 5:30 to allow attendees to mingle and get food. The talk will start at 6:00 and will last for about 40 minutes.

Tina will be adding the event to community calendars including NHPR, DowntownNashua.org, the City of Nashua calendar, WMUR, NH Magazine, the Union Leader, the Telegraph and their other community papers, NH Happenings, Patch, the Hippo, and Fiddlehead Magazine. We'll also be sending the information to arts organizations in the Southern NH region through email and on their Facebook groups. We'd like to discuss having a poster made for the event and will ask the commission if there are any members who are able to do it for us. Tina will send a press release to the Telegraph and will contact a reporter directly to see if we can have an article written about the event.

**NASHUA ARTS COMMISSION
2020 GRANTS CYCLE REVIEW REPORT
FEBRUARY 11, 2020**

The grants review panel met at the Hunt Memorial Building on Monday, January 27 to review the twelve applications for the 2020 grant cycle.

General observations:

Some of the grants were extremely well done. Others, consistent with the past, were lacking in clarity and metrics and some were missing items. One application received no funding - it is for a state-wide theater program - the panel suggests recommending the applicant apply to the State Council on the Arts for the grant, since Nashua Art Commission grants are for Nashua programs and projects. The panel also recommends that panel comments on the applicant's grant application are included in each grant award letter.

Below are the panel recommendations for approval by the Commission:

Organization	Project	Score	Request	Recommendation
Nashua Int'l Sculpture Symposium	2020 Symposium	242	\$5,000	\$5,000
Nashua Community Music School	Scholarships	237.5	\$3,000	\$3,000
Symphony NH	Adopt a School	236	\$5,000	\$5,000
Sinfonietta Strings	Program Support	235	\$5,000	\$5,000
City Arts Nashua	Art Walk	218.5	\$5,000	\$5,000
Nashua Choral Society	Concert Support	209.5	\$4,000	\$3,200
Actorsingers	Summer Teen Show	201.5	\$5,000	\$4,000
Nashua Theatre Guild	Laramie Project	189	\$5,000	\$2,500
Nashua Community Orchestra	Family Concert	183	\$4,700	\$2,350
Nashua Area Artists Assoc	Marketing	168.5	\$5,000	\$1,450
Spartans	DCI Competition	167	\$5,000	\$ 500
NH Community Theatre Assoc.	State One-Act Festival	164	\$3,000	None

The panel also discussed the application form, grant report form, and the evaluation form. The grants workgroup will meet to discuss their observations and make recommendation to the commission in a future meeting.

Respectfully submitted,
Judith Carlson, Tina Cassidy, Jennifer LaTouche, Ginnie Lupi, Steve Ruddock